



File No.: \_\_\_\_\_

### Site Plan Control Application

(Section 41 of the Planning Act, R.S.O. 1990, c.P.13, as amended)

For Office Use Only:

Date Received:	Date Complete:	File #'s:	Fee Paid - \$ Chq #: Receipt #:	Fee Paid - \$ Chq #: Receipt #:
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**\*\*This application for approval under Section 41 of the Planning Act must be fully completed to the satisfaction of the Township of Alnwick/Haldimand, before the formal processing of the application will begin. The personal information on this form is collected under the Planning Act, R.S.O. 1990, as amended. The information is used for the purpose of processing the application. If you have any questions about the collection of personal information, please contact the Township Clerk, Township of Alnwick/Haldimand, at 905-349-2822. \*Identifies required information in accordance with the Planning Act, R.S.O., 1990, as amended.**

**1. \*Applicant Information:**

1.1 Name of Owner: \_\_\_\_\_  
Name of Contact: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Cell or Fax: \_\_\_\_\_  
Mailing Address (including Group Box, Postal Code): \_\_\_\_\_  
\_\_\_\_\_  
Email Address: \_\_\_\_\_

1.2 Name of Agent: \_\_\_\_\_  
Name of Contact: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Cell or Fax: \_\_\_\_\_  
Mailing Address (including Group Box, Postal Code): \_\_\_\_\_  
\_\_\_\_\_  
Email Address: \_\_\_\_\_

1.3 Holder(s) of any Mortgages, Charges or Encumbrances:  
Name: \_\_\_\_\_  
Name of Contact: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Cell or Fax: \_\_\_\_\_  
Mailing Address (including Group Box, Postal Code): \_\_\_\_\_  
\_\_\_\_\_  
Email Address: \_\_\_\_\_

**Note:** All correspondence, notices, etc. initiated by the Township in respect of this Application will, unless otherwise required by law, be directed to the Applicant's Agent where noted above except where no agent is employed, then it will be directed to the Application, where the Registered Owner is a numbered company, please indicate a project or development name.

2. **\*Location and Description of Subject Property:**

- 2.1 Municipal Address: \_\_\_\_\_
- 2.2 Legal Description: Concession: \_\_\_\_\_ Lot \_\_\_\_\_
- 2.3 Registered Plan of Subdivision: \_\_\_\_\_ Lot # on Plan: \_\_\_\_\_
- 2.4 Reference (Survey) Plan Number: \_\_\_\_\_ Part # on Plan: \_\_\_\_\_

3. **\*Land Use:**

Existing Use of Lands: \_\_\_\_\_

\_\_\_\_\_

Use of Proposed or Existing Building(s): \_\_\_\_\_

\_\_\_\_\_

Lot Area: \_\_\_\_\_ m<sup>2</sup> Lot Frontage: \_\_\_\_\_ m

Gross Building Area: \_\_\_\_\_ m<sup>2</sup> Number of Dwelling Units: \_\_\_\_\_

Landscaped Area: \_\_\_\_\_ m<sup>2</sup> Parking Area: \_\_\_\_\_ m<sup>2</sup>

Height of Proposed Building or Structures: \_\_\_\_\_ m

4. **\*Source Water Protection Information**

- 4.1 Is the subject property located within a Vulnerable Area as identified by the Trent Source Protection Plan?  Yes  No If Yes, please complete the remainder of Section 4.

**Note:** Part IV of the Clean Water Act requires the applicant obtain a "Section 59 Notice to Proceed" from a Risk Management Official before an application for an approval under the Planning Act or a building permit can proceed.

- 4.2 Please identify the Vulnerable Area in which the subject property is located:

\_\_\_ Grafton municipal well system Wellhead Protection Area

- 4.3 Check all activities that may be associated with the proposal.

- \_\_\_ Fuel Handling and Storage (eg. home heating oil, fuel retail outlets, farm fuel storage)
- \_\_\_ Chemical Handling and Storage (eg. paints, degreasers, solvents, cleaning agents)
- \_\_\_ Agricultural Activities (eg. fertilizer use, pesticide use, storage or application of manure, grazing or pasturing of animals)
- \_\_\_ Stormwater Management (eg. drainage ditches, swales, retention ponds, drainage tiles, piped systems, water treatment, vehicle washing)
- \_\_\_ Sewage Systems new or enlarged (eg. septic systems, holding tanks, communal sewage systems)
- \_\_\_ Application, Handling and Storage of Road Salt

\_\_\_ Snow Storage

\_\_\_ Waste Disposal (eg. industrial or commercial waste, waste from septic or holding tanks)

\_\_\_ Creation of a Transport Pathway (eg. building foundation, basement, a well, a culvert, underground water or sewer systems, geothermal system, tile drains)

**Note:** Section 27(3), Ontario Regulation 287/07 requires the municipality to notify the Source Protection Authority and Source Protection Committee when a new transport pathway may be created.

4.4 Describe any proposed activities that would be considered a drinking water threat as defined by the Clean Water Act, 2006.

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**5. Indemnification for Cost Recovery:**

The undersigned hereby applies to the Mayor and members of Council of the Township of Alnwick/Haldimand, under Section 41 of the Planning Act, R.S.O. 1990, as amended, as described in this application, for Site Plan Control. The Owner/Applicant agrees to reimburse and indemnify the Township of all fees and expenses incurred by the Township to process this application. This application processing fee is non-refundable. A Trust Deposit fee of up to \$5,000 (minimum \$2,000) can be required and is used to defray municipal costs related to the application. The Owner/Applicant shall replenish its' Trust Deposit account as required by the Municipality. Failure to replenish the Trust Deposit account may result in delays in processing the application. Expenses can include administrative, technical and planning staff time, advertising fees and disbursement of consultants, engineers, and other technical advisors and legal fees and disbursements on a solicitor-client basis.

The Owner/Applicant agrees to further reimburse and indemnify the Township of Alnwick/Haldimand of all fees and expenses incurred by the Township attributable to proceedings before the Local Planning Appeal Tribunal (LPAT) or any other court or other administrative tribunal if necessary to defend Council's decision to support the application. This includes a deposit with the Township of such monies as required by the Township of Alnwick/Haldimand's Tariff of Fees By-law, as amended from time to time, to defend appeals brought before the LPAT by parties other than the Owner/Applicant or Township

**6. \*Authorization**

**Declaration of Applicant or Authorized Agent**

I, \_\_\_\_\_ of the \_\_\_\_\_ of  
(Name of Applicant/Agent) (City, Town, Village, etc.)

\_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_  
(Local Municipality) (County, Region etc.) (Name of County/Region)

solemnly declare that all statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

\_\_\_\_\_  
Signature of Applicant

Declared before me at the \_\_\_\_\_ of \_\_\_\_\_ this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

\_\_\_\_\_  
Signature of Commissioner, etc.

**Appointment of Authorized Agent**

I, \_\_\_\_\_ of the \_\_\_\_\_ of  
(Applicant's name) (City, Town, Village)  
\_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_  
(Municipality) (County, Region) (Name of County/Region)  
hereby authorize \_\_\_\_\_ of \_\_\_\_\_  
(Name of Agent) (Address)  
\_\_\_\_\_ to act as Agent on my behalf regarding  
\_\_\_\_\_ in \_\_\_\_\_  
(Application #, property description, etc.) (Location)  
in the Township of Alnwick/Haldimand.

\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
Signature of Owner

Declared before me at the \_\_\_\_\_ of \_\_\_\_\_ this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

\_\_\_\_\_  
Signature of Commissioner, etc.